



## EXPERIENTIAL HOURS FORM INSTRUCTIONS

### Complete this form if:

1. You graduated from a **non-approved** dental technology or a dental health program (e.g., dentistry, dental hygiene, denturism).
2. You graduated from a **CADTR approved** dental technology program more than 24 months before the date of application.
3. You graduated from **Technical Vocational High School (MB)** less than 24 months before the date of application.

You will be required to demonstrate experiential hours **within the 36 months** of your application to CADTR. Experiential hours can be gained within or outside of your education program.

The following table contains examples of experiential hours and types of evidence:

Types of Experiential Hours	Examples	Examples of Evidence
Within your Education Program	Practical hours, school lab work, hands-on projects, simulation hours, field placement.	Transcript(s) and/or course outlines (syllabi).  <b>NOTE:</b> Enter the number of experiential hours completed for each course listed on your transcript.
Outside of your Education Program	Hands-on projects, courses outside of your education program, practice/work experience, training, volunteering and can be completed in any country.	Employment letters, certificate of completion for courses or training, and volunteer hours related to dental technology practice  <b>IMPORTANT:</b> Remove or block out confidential information, such as: social insurance number (SIN), salary, hourly rate, etc.

## EXPERIENTIAL HOURS FORM INSTRUCTIONS (continued)

See each application type for information about the number of experiential hours required:

<b>1. You graduated from a non-approved dental technology or a dental health program (e.g., dentistry, dental hygiene, denturism).</b>
<p>If you are completing credentialing under the Dental Technology Education Equivalency (DTEE) route – you will need to provide evidence of 1300 experiential hours. Hours can be:</p> <ul style="list-style-type: none"><li>• WITHIN YOUR EDUCATION PROGRAM - Using the Course code on your Transcript enter the number of experiential hours completed for each course. Hours may be specified within your course outlines (syllabi).</li><li>• OUTSIDE OF YOUR EDUCATION PROGRAM - If you believe that your education program does not include 1300 hours you are encouraged to provide hours completed outside of your education program.</li></ul> <p>DTEE Applicants who graduated <b>more than 24 months</b> before the date of application are required to provide evidence of 1300 experiential hours to meet the <a href="#">education currency requirement</a>. Evidence of hours may include any combination of hours within or outside of your education program.</p>
<b>2. You graduated from a CADTR approved dental technology program more than 24 months before the date of application. CADTR approved programs are: CDI College (BC), cégep Édouard-Montpetit (QC), George Brown College (ON), Northern Alberta Institute of Technology (AB) and Technical Vocational High School (MB).</b>
<p>If you graduated more than 24 months before the date of application, you will need to provide evidence of 1300 experiential hours to meet the <a href="#">education currency requirement</a>. Hours can be within or outside of your education program.</p>
<b>3. You graduated from Technical Vocational High School less than 24 months before the date of application.</b>
<p>If you graduated less than 24 months before the date of application, you will need to provide evidence of 600 experiential hours outside of your education program.</p>

### Notes:

Applicants have 12 months from the date of the payment of the non-refundable application fee to ensure that the required documents for the credential evaluation are received and all fees are paid. CADTR will not conduct the credential evaluation until all of the required documents including evidence of experiential hours and the associated fee(s).

Under extenuating circumstances (e.g., institution or country is affected by war, natural disaster, or political interference), where required documents cannot be obtained, CADTR may accept alternative documentation on a case-by-case basis.

Revised: May 6, 2021

## EXPERIENTIAL HOURS FORM

APPLICANT INFORMATION	
Surname	Given name(s)
Contact email	
Contact telephone number and area code	
Date of application	

EXPERIENTIAL HOURS								
N <sup>o</sup>	DATE DD/MM/YY	TITLE Course/ hands-on project/ practice experience/ training/ volunteer/ work	LENGTH Number of hours	COUNTRY where you gained these hours	EVIDENCE Course code shown on Transcript/ Syllabi/ employment letter/ course or training certificate/ instructor or supervisor letter/ other	LANGUAGE Is the evidence in EN/FR or has been translated to EN/FR? Yes/No	SUBMISSION Is the evidence ready to be included with this form? Yes/No	COMMENTS additional comments, if any
	<b>01/05/20</b>	<b>Complete Dentures</b>	<b>40</b>	<b>Canada</b>	<b>DENT2000</b>	<b>Yes</b>	<b>Yes</b>	<b>Required course</b>
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
<b>Total Experiential Hours</b>			Sum of Hours					

## EXPERIENTIAL HOURS FORM

### APPLICANT DECLARATION

I, \_\_\_\_\_, solemnly declare that:

**APPLICANT'S FULL LEGAL NAME**

- I certify that all information provided is complete, true and correct to the best of my knowledge and belief.
- I understand that a false or misleading statement may result in being disqualified from taking the Canadian Alliance of Dental Technology Regulators' Dental Technology Entry-to-Practice Assessment, invalidating any credential and/or assessment results and may affect my application for registration with a Dental Technology Regulator.
- I understand that the information collected on this form will be used by the Canadian Alliance of Dental Technology Regulators, and may be shared with dental technology regulators or as permitted by law.

Date

Applicant's Signature

**Submit form and supporting evidence to CADTR by email:**

[cas@cadtr-acortd.com](mailto:cas@cadtr-acortd.com)