

2.3 Supplemental Documentation Policy

Date of Approval:	June 1, 2020	Effective Date:	November 1, 2020
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I. Definitions:

“**CADTR**” means the Canadian Alliance of Dental Technology Regulators

“**DTETPA**” means the Dental Technology Entry to Practice Assessment

II. Scope:

This policy applies to all candidates who were deemed not substantially equivalent through the credentialing education equivalency assessment.

III. Principles:

This policy is written in accordance with the Pan-Canadian Framework for the Assessment and Recognition of Foreign Qualifications principles of fairness, transparency, timeliness and consistency and in consideration with the minimum standards of the approved dental technology programs in Canada.

IV. Purpose:

The purpose of this policy is to allow candidates to submit supplemental documentation if they were not successful in the credentialing education equivalency assessment.

V. Policy:

Candidates shall have **30 days** from the date the credentialing technical report is issued to submit further supplemental documentation that may change the credentialing results. Supplemental documentation can include anything that was not submitted in the initial application, such as additional education or practice hours.

A non-refundable **supplemental documentation fee** shall be charged at the time the supplemental documentation is submitted. An assessor will reassess the file with the new information provided and a new report will be issued with a final decision.

VI. Associated Policies, Procedures and Guidelines:

Non applicable.

VII. Review:

This policy is subject to review every three (3) years.

VIII. Disclaimer

If there is a discrepancy between these electronic policies and the written copies held by the policy owner, the written copies prevail.